Hinton Blewett Parish Council

www.hintonblewettpc.co.uk

To: - Councillors T Bowler, D Duckett (Chairman), C Elliott, D Elliott, D Huffadine, A Mills and J O'Nians.

You are summoned to attend a meeting of Hinton Blewett Parish Council to be held in the Village Hall, Litton Lane, Hinton Blewett on **Thursday 25th November 2021 at 7.30pm**. The agenda for the meeting appears below.

Jo Swift, Clerk
19th November 2021

AGENDA

1. PUBLIC PARTICIPATION
   Members of the public and press may attend the meeting and make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda for no longer than 3 minutes.

2. APOLOGIES FOR ABSENCE
   To receive and approve any apologies for absence.

3. DECLARATIONS OF INTEREST
   To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Hinton Blewett Parish Council's Code of Conduct (adopted on 28th November 2012) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

4. CONFIRMATION OF MINUTES
   That the minutes of the Parish Council meeting held on 4th November 2021 be approved as a correct record and signed by the Chairman.

5. REPORTS
   To note and receive reports from:
   - Ward Councillor
   - Chairman
   - Clerk
   - Any meetings that Councillors have attended in their agreed role as representatives to outside bodies

Parish Clerk: Jo Swift
Telephone: 07983 425302
E-mail: clerk@hintonblewettpc.co.uk

LOCAL COUNCIL AWARD SCHEME FOUNDATION

6. PLANNING MATTERS

To consider the following application:

21/05160/FUL Perrymead South Widcombe Hinton Blewett Application Link	Partial demolition, conversion, and extension of existing outbuildings to holiday let

7. FINANCES (reports attached)

a. To note the Receipts and Payments against budget and bank reconciliations to 31.10.2021.

b. To note the payments and receipts for October (month 7).

8. 2022/2023 DRAFT BUDGET

To consider the draft budget and agree any changes before the final decision needs to be made at the January 2022 Council meeting where the level of precept is agreed.

9. RISK ASSESSMENT 2021/2022

To review and approve the Risk Assessment for 2021/2022.

10. GRANT REQUEST

Hinton Blewett Village Hall Management Committee would like to apply for a Parish Council grant. The hall received a significant amount of Government Covid-19 grant funding, but the Management Committee has also spent a significant sum on the re-roofing of both the kitchen and hall extension including over £5,000 on the safe removal and disposal of asbestos slates so are requesting £350 to be paid after 31.03.2022.

11. MUD ON ROADS

B&NES have been in contact in respect of manure and mud on the roads and tractors driving in the banks on Widcombe Hill.

12. SEWERAGE IN THE VILLAGE

To discuss the capacity in Hinton Blewett

13. NEWSLETTER FEEDBACK

Feedback to be given in respect of the newsletter by Councillor Huffadine.

14. RECRUITMENT OF NEW CLERK

(i) To approve the recruitment of the new qualified Clerk, Philips Edwards, as the Proper Officer and RFO of the Council at a rate of pay of SCP17-20 (£12.69 to £13.47), starting on SCP18 (£12.95) with a review after 3 months to increase to SCP20 £13.47.

(ii) To approve that the new Clerk, Philips Edwards, is added to the Councils bank Unity Trust as an administrator to the account and that J Swift is removed.

15. INTERNAL AUDITOR

To approve the appointment of Bridget Bowen as the Internal Auditor for 2021/2022 at a cost of £180.00.

16. DATE OF NEXT MEETING

The next scheduled meeting of the Parish Council is to be held at **7.30pm on Thursday 13th January 2022 at the village hall.**

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