Hinton Blewett Parish Council

www.hintonblewettpc.co.uk

To: - Councillors T Bowler, D Duckett (Chairman), C Elliott, D Elliott, D Huffadine, A Mills and J O'Nians.

You are summoned to attend a meeting of Hinton Blewett Parish Council to be held in the Village Hall, Litton Lane, Hinton Blewett on **Thursday 9th September 2021 at 7.30pm**. The agenda for the meeting appears below.

Jo Swift, Clerk
1st September 2021

AGENDA

1. PUBLIC PARTICIPATION
   Members of the public and press may attend the meeting and make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda for no longer than 3 minutes.

2. APOLOGIES FOR ABSENCE
   To receive and approve any apologies for absence.

3. DECLARATIONS OF INTEREST
   To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Hinton Blewett Parish Council's Code of Conduct (adopted on 28th November 2012) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

4. CONFIRMATION OF MINUTES
   That the minutes of the Parish Council meeting held on 12th August 2021 be approved as a correct record and signed by the Chairman.

5. REPORTS
   To note and receive reports from:
   - Ward Councillor
   - Chairman
   - Clerk

6. PLANNING MATTERS
   To note the following decisions made by Bath & NE Somerset:

Parish Clerk: Jo Swift
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LOCAL COUNCIL AWARD SCHEME FOUNDATION

21/03127/FUL Homefields Widcombe Hill Hinton Blewett	Change of use of former residential annex to independent dwelling	**PERMITTED**
21/03449/FUL Elm Close Lower Road Hinton Blewett	Erection of single storey rear extension	**PERMITTED**

7. FINANCES

a. To note the Receipts and Payments against budget and bank reconciliations for months 5 (August).

b. To note the payments for month 5 (August) – there were no receipts.

c. To note the current and savings account bank reconciliations.

8. CIL MONEY

To note the Parish Council have received £2,120.08 CIL money in respect of the application 19/00858/FUL Greenway House Litton Lane Hinton Blewett. The Council has 5 years in which to spend the money.

9. INTERNAL AUDIT

To approve the internal audit for 2021/2022 and the cost quoted.

10. UPDATE ON AGREED TASKS/PROJECTS

An update to be provided for the actions agreed at the last meeting:

- Tree planting – Mark Cassidy (B&NES) to be asked what trees are available. Once it is known, then areas can be investigated and landowners asked if they wish to plant a tree(s). Councillor C Elliott to action/chase.

- Communication – Councillor Huffadine will put the content for a newsletter together which will be sent to all for comments. Councillor Bowler will create a newsletter for approval at the September Parish Council meeting.

- Barbury area – the bench to be treated and stained by Mr S Mills. Costs for a circular seat to be investigated.

11. RECRUITMENT

Following the resignation of the Clerk, to approve the recruitment of a new Clerk on the NJC pay scale SCP17-20 (£12.69 - £13.47). It is intended to advertise on Indeed.com, ALCA website, noticeboard and residents mailing list.

11. DATE OF NEXT MEETING

The next scheduled meeting of the Parish Council is on **Thursday 25th November 2021 at 7.30pm**.

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