Hinton Blewett Parish Council

www.hintonblewettpc.co.uk

To: - Councillors T Bowler, D Duckett, D Elliott, D Huffadine, A Mills and J O'Nians

You are summoned to attend the **Annual** meeting of Hinton Blewett Parish Council to be held virtually via Zoom on **Thursday 6th May 2021 at 7.30pm**

Members of the public, if you wish to join this meeting, please contact the Clerk – clerk@hintonblewettpc.co.uk for the joining details.

Remote Council meetings - The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 give automatic authority to hold remote meetings.

Jo Swift, Clerk
29th April 2021

AGENDA

1. PUBLIC PARTICIPATION
   Members of the public and press may attend the meeting and make representations, answer questions, and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda for no longer than 3 minutes.

2. ELECTION OF CHAIRMAN 2021/2022
   To elect a Chairman for the ensuing municipal year.

   (Upon his/her election the Chairman will be invited to formally subscribe a Declaration of Acceptance of that office).

3. ELECTION OF VICE- CHAIRMAN 2021/2022
   To elect a Vice-Chairman for the ensuing municipal year.

   (The Council 'may' appoint a Vice-Chairman but does not have to do so. However, if it does, he/she will be required to formally subscribe a Declaration of Acceptance of that office.)

4. APOLOGIES FOR ABSENCE
   To receive and approve any apologies for absence.

Parish Clerk: Jo Swift
Telephone: 07983 425302
E-mail: clerk@hintonblewettpc.co.uk

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5. DECLARATIONS OF INTEREST

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Hinton Blewett Parish Council's Code of Conduct (adopted on 28th November 2012) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

6. CONFIRMATION OF MINUTES

That the minutes of the Parish Council meeting held on 25th March 2021 be approved as a correct record and signed by the Chairman.

7. REPORTS

To note and receive reports from:

- Ward Councillor
- Chairman
- Clerk

8. APPOINTMENT OF MEMBERS

To elect members to the following:

- Finance Monitor
- Emergency Planning and Snow Contact
- Footpath Representative
- Playground weekly inspector

9. APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES 2021/2022

To appoint Councillors as representatives to the following that are to report back to the Council:

ALCA – (no more than 2 Councillors)
Village Hall Committee
Chew Valley Forum
Chew Valley Neighbourhood Steering Group (2 Councillors)
Chew Valley Climate and Nature Emergency Working Group
Mendip Hills AONB
Parish Liaison – to note this is to be attended by the Chairman

10. FINANCES (MARCH – MONTH 12)

To receive and not the following finances for month 12:

- Bank reconciliation to 31.03.2021
- Receipts and payments
- Income and expenditure showing % against budget

11. PLAY AREA REPAIRS

At the September 2020 meeting it was agreed to purchase some sand and tidy up the area in the spring. It now needs to actioned and decided who will do this.

12. DRAINS AND POTHOLES

Chairman to discuss this item.

13. DATE OF NEXT MEETING

The next scheduled meeting of the Parish Council is on Thursday 25th July 2021; however, the external audit paperwork must be presented to a meeting and approved by 30th June 2021 therefore it is suggested to hold a meeting on Thursday 24th June 2021 to just get the paperwork signed and then to revert back to the agreed schedule of meetings, the next one after being 25th July 2021.

From 7th May 2021 meetings legislation no longer allows for meetings to be held virtually therefore the meeting will be held in the village hall following strict Covid guidelines.

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