

**MINUTES OF A MEETING OF HINTON BLEWETT PARISH COUNCIL HELD
ON WEDNESDAY 23rd SEPTEMBER 2015 IN THE VILLAGE HALL
Draft until adopted by Council and signed by the Chairman**

Present: Cllrs Mrs Arnold, D Duckett, D Elliott, D Huffadine, M Jay.
Ward Councillor Warren was also present.

The Minutes were taken by Mrs E Merko (Clerk).

Public Participation: There were no members of the public present.

The Chairman opened the meeting at 7.30pm.

- 15/57 Election of Chairman.**
As the Chairman and Vice Chairman were not present it was agreed that Cllr Huffadine would chair the meeting.
- 15/58 Declaration of Acceptance of Office.**
A Declaration of Office was signed by newly co-opted Councillor, David Duckett and was witnessed by the Clerk. Cllr Duckett was welcome onto the Parish Council.
- 15/59 Apologies.**
Apologies for absence were received from Cllr Mrs E Brimmell and Cllr J Layzell
- 15/60 Adoption of Minutes.**
The minutes of the Parish Council meeting and the Planning Meeting held on 22nd July 2015 and the Parish Council meeting held on 16th September were agreed as an accurate record. The minutes were proposed and agreed for adoption.
It was reported that the other applicant for the vacant seat on the Parish Council had accepted enthusiastically the offer to join the Playing Field Management Committee.
- 15/61 Refurbishment of Prospect Stile**
The Council received an update on the project and the finances and viewed a draft image of the proposed style of the sign. Quotes for the sign itself will be obtained and suggested designs will be shared before it is finalised. It was noted that the fence would need to be reinforced with a frame for the sign.
- 15/62 Annual Return for 2014-15.**
The comments of the External Auditor were noted and had already been actioned.
- 15/63 Monthly Accounts and bank reconciliation to 31st August 2015.**
The Finance Monitor confirmed at the meeting that the bank reconciliation was correct. It was proposed and agreed that the accounts report to 31st August 2015 was a true reflection of the bank account.
- 15/64 Authorisation of payments.**

Cheques

£77 Subscription to Society of Local Council Clerks (chq 425)
£100 Annual Return fee to Grant Thornton UK LLP (+VAT) (chq 424)
£214 Weaver Demolition Ltd for sleepers for Prospect Stile wall (+VAT) (chq 167)
£124.45 Fountain Timber for posts at Prospect Stile (+VAT) (chq 168)
£114.70 Dando & Sons for materials for platform at Prospect Stile (chq 169)

Signed..... (Chairman) Dated..... Page.....1

www.parish-council.com/hintonblewettparishcouncil.com

£305 Gary Currell for refurbishing platform at Prospect Stile (chq 170)
 £460 Martin Currell for refurbishing platform at Prospect Stile (chq 171)

Standing Orders

Clerk's salary - NJC salary scale point 16, pro rata for 6 hours per week
 Clerk's homeworking allowance

It was proposed and agreed to approve the payments.

There was no income to note.

15/65

Highways and Footpaths.

- The ongoing work on a permanent barrier at the entrance to Hollowmarsh Lane was noted.
- The Health and Safety issue regarding crop spraying was noted and a letter had been sent to the tenant to ensure correct H&S practices were followed. The PRow Officer had advised that notices should be displayed when fields had been sprayed.
- A request had been sent to BANES asking for the gully on Litton Lane opposite village hall car park to be cleared.
- Requests had been submitted and chased for trimming the Manor House hedge on the bend.
- It was noted that the pothole on the Barbury and various indents along Lower Road had been repaired.
- BANES had indicated that they could repair the damaged kerb on the Barbury but a timescale for this had not been confirmed. Cllr Elliott offered to replace the kerbstone in his own time.

15/66

Items for information from the Clerk

a) Actions Report: the report was received and noted.

Action 15/47/2: The response from The Liberation Group indicating that redecoration and tidying would be the responsibility of the new tenant was discussed. It was felt unlikely that a tenant would take on a pub which needed such substantial repairs. However, it was agreed that the matter should not be taken any further at the present time as this could jeopardise the future of the pub. It was agreed that the issue would be raised with the new tenant or owner once they were in post.

b) Planning decisions from BANES: the planning decisions were noted.

c) ALCA AGM 2015: the Clerk would attend on behalf of the Parish Council.

d) Planning training: Cllr Huffadine had attended the Heritage training offered by BANES and Cllr Brimmell would attend the Enforcement training in November.

e) Being a Good Councillor training: dates for in-house training to take place in Hinton Blewett had been suggested by ALCA. The dates would be circulated and the most popular date booked.

f) Ward Councillor's report: Cllr Warren reported on the Joint Spatial Plan, the Mayoral referendum for BANES, the West of England partnership for devolution and the change to the format of the Connecting Communities forums.

The meeting closed at 8.25pm.

Signed..... (Chairman) Dated..... Page.....2